



## Hayfield Fun Club

Inspection report for early years provision

<b>Unique Reference Number</b>	207239
<b>Inspection date</b>	04 July 2006
<b>Inspector</b>	Valerie Thomas
<b>Setting Address</b>	Hayfield Primary School, Swallow House Lane, Hayfield, Via Stockport, Derbyshire, SK22 2HB
<b>Telephone number</b>	01663 742357
<b>E-mail</b>	
<b>Registered person</b>	Hayfield Fun Club
<b>Type of inspection</b>	Childcare
<b>Type of care</b>	Out of School care

## ABOUT THIS INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality of childcare and, if applicable, of nursery education. The inspection was carried out under Part XA Children Act 1989 as introduced by the Care Standards Act 2000 and, where nursery education is provided, under Schedule 26 of the School Standards and Framework Act 1998.

This report details the main strengths and any areas for improvement identified during the inspection. The judgements included in the report are made in relation to the outcomes for children set out in the Children Act 2004; the National Standards for under 8s day care and childminding; and, where nursery education is provided, the *Curriculum guidance for the foundation stage*.

The report includes information on any complaints about the childcare provision which Ofsted has received since the last inspection or registration or 1 April 2004 whichever is the later.

### The key inspection judgements and what they mean

*Outstanding: this aspect of the provision is of exceptionally high quality*

*Good: this aspect of the provision is strong*

*Satisfactory: this aspect of the provision is sound*

*Inadequate: this aspect of the provision is not good enough*

For more information about early years inspections, please see the booklet *Are you ready for your inspection?* which is available from Ofsted's website: [www.ofsted.gov.uk](http://www.ofsted.gov.uk).

## THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are inadequate - notice of action to improve. The registered person does not meet the National Standards for under 8s day care and childminding.

### WHAT SORT OF SETTING IS IT?

Hayfield Fun Club was registered in 1996 and is managed by a voluntary committee made up of parents. It operates from the hall and classrooms within Hayfield Primary School in Derbyshire. Children have access to an enclosed outdoor area. A maximum of 50 children may attend the club at any one time. The club opens each weekday from 15.20 to 18.00 during school term time.

Currently there are 80 children aged from four to 11 years on roll. The club serves children from the school. The club supports a number of children with learning difficulties and disabilities.

The club employs six members of staff. Of these, two hold appropriate early years qualifications and one is working towards a qualification.

## THE EFFECTIVENESS OF THE PROVISION

### **Helping children to be healthy**

The provision is good.

Children's health within the setting is supported well by staff that implement good health and hygiene procedures. Children learn the importance of personal hygiene through good daily routines and are independent in their self-care skills. They know that they need to wash their hands before eating their snack because 'the germs will go into your mouth and make you poorly'. Clear procedures in place for sick and infectious children help prevent the spread of infection. This helps to keep children healthy.

Children's dietary needs are met in partnership with parents. All needs are fully discussed and recorded and healthy snacks are provided at snack times. Children enjoy eating the sandwiches with slices of cucumber and tomatoes and strawberries. After the sandwiches they enjoy eating the apples and say that they also like to have honeydew melon. They are able to help themselves to drinks throughout the sessions. Staff encourage children to try everything telling children the cucumber is healthy and that the crusts are the tasty part of the bread. This helps children develop a positive attitude to healthy eating.

Children have good opportunities for physical exercise and playing outside in the fresh air. Children have fun playing a game of football with their friends outside trying to score and save the penalties enjoying it when the ball hits the crossbar and goes up into the air. Other children take part in a game of tennis hitting the ball with power to their friends. Consequently, this promotes children's good health and encourages them to develop a healthy lifestyle.

### **Protecting children from harm or neglect and helping them stay safe**

The provision is inadequate.

The child protection procedures in place do not protect children from harm. The policy has minimal detail of the procedures to follow if there are any concerns and there is no guidance for if there are any allegations made against staff. Consequently, some of the staff do not have a suitable understanding of child protection issues and do not know the correct procedures to follow for reporting concerns. This does not safeguard children's welfare.

Children are cared for in a safe and secure environment with suitable space for them to play comfortably with the toys. Staff monitor access to the group at all times and set boundaries for children when playing particularly when outside. Risk assessments are completed to ensure all areas are safe and appropriate for children's play although there is no format to record daily safety checks.

Fire evacuation procedures are displayed and drills are practised with the children. They know that when they hear the bell they need to go out of the door, walk to the field, line up and wait for the register to be called. Children benefit from the clear boundaries put in place by staff. Children know that they should not play down by the old pond area as they may fall and cut themselves on the stones. This helps children stay safe.

Children use a varied range of resources. They are able to make decisions about their play through asking staff for toys that they want to play with and staff regularly ask children what activities they like to take part in. Procedures implemented by staff help ensure the toys remain safe for children to play with. All areas used by the children are maintained well and offer a welcoming environment for children.

### **Helping children achieve well and enjoy what they do**

The provision is good.

Children are confident and secure in the club's friendly environment. They enjoy their time where they can relax or take part in the wide range of activities offered. Children say that they like everything that they do at the club especially the sports. They concentrate well and show good interest with the varied range of resources available.

Children show much enjoyment as they make models with the newspaper. They concentrate well as they make a bridesmaid dress, using the sellotape to join the pieces and making concertina folds for the pleats of the skirt. Children develop their creative skills well as they spend time painting inside the patterns and shapes they have drawn and drawing pictures of their family taking the dog for a walk. Photographs show that children make truffles with the chocolate and make patterns on the paper as they walk about with paint on their feet. As a result children's interest is maintained well and children are happy.

Children are supported well by the staff. They encourage children's independence and spend time listening and talking to them. Children talk to staff about their family and staff offer support if needed when making the models from paper. Children help to give out the fruit at snack time and fetch the toys they want to play with outside. Consequently children are learning to become self-sufficient. Children's self-esteem is encouraged well through praise and relationships with staff are positive. As a result, children are happy and confident in the setting.

### **Helping children make a positive contribution**

The provision is satisfactory.

Children enjoy positive relationships with the staff and with each other. They are valued and respected as individuals and their self-esteem and confidence is developed well by staff with use of praise and encouragement during their play. Children behave well and respond positively to the boundaries set. They come out of the tree when asked by staff and sit up straight at snack time to be chosen to have a piece of cake. They use their manners well asking their friends 'can I have the ball back please'.

There is an adequate range of resources to promote positive images of culture, gender and disability and festivals are celebrated. For example, children taste different foods such as prawn crackers and noodles when celebrating the Chinese New Year. They complete pictures of aboriginal art and make Egyptian masks. This helps children to develop their knowledge of diversity and understanding of others. There is appropriate support for children with learning difficulties and disabilities attending the setting and staff have a suitable understanding of ensuring inclusion.

Relationships with parents are positive and friendly. All written policies are available for parents to view although these are not actively shared with parents. This does not ensure that all parents are fully informed of how their child will be cared for. Children's individual needs are fully discussed and recorded and a daily exchange of information keeps parents informed of their child's well being.

## **Organisation**

The organisation is inadequate.

The registered provider has failed to notify Ofsted of a change to the person in charge and some of the changes to persons on the committee which is a breach of regulations. Recruitment procedures are in place as the provider undertakes vetting procedures such as obtaining criminal records bureau checks for staff. However, full records of staff files were not available at the time of the inspection. Most required documentation is in place. However, the records of attendance do not always include the time that children leave the setting which is a breach of regulations. The operational plan does not include all of the required policies and procedures. Although staff understand the procedure to follow if children are not collected there is no written statement in place to support this. This is a breach in regulations.

The welcoming environment and suitable space ensures children can play comfortably with the toys and equipment. The large outdoor area has good space for children to explore, run around freely and take part in organised games such as football. Children are happy and enjoy their play in the setting. Most staff are experienced and there is an appropriate level of qualified staff. However, induction procedures do not ensure that staff fully understand all relevant procedures. This does not fully protect children. Overall, the provision does not meet the needs of the range of the children for whom it provides.

## **Improvements since the last inspection**

At the last inspection the club were asked to revise the complaints policy; ensure that records relating to concerns and child protection issues are readily accessible on the premises; devise a system to record risk assessments; extend the range of activities for the older children; involve the children in decisions regarding the purchase of new equipment; involve the children in setting the rules for behaviour in the club; and create a comfortable area for relaxation.

The complaints policy now includes Ofsted contact details which inform parents of who to contact if they have any concerns. This will ensure better care for children. Records relating to child protection issues are now easily accessible. Written risk assessments are completed for indoor and outdoor play. This helps to ensure safety for children.

There is a good range of activities for all children demonstrated through good planning and evaluation to ensure children's interest is maintained. Meetings have taken place with children to identify what new toys and equipment they would like. This has since been purchased and children say that they like to play with everything at the club. A set of rules devised by the children are in place and these are reviewed each term. This ensures children are clear of the

boundaries and enables them to take responsibility for their own behaviour. A soft seating area with bean bags is available and children are able to relax if they wish.

### **Complaints since the last inspection**

There have been no complaints made to Ofsted since 1 April 2004.

The provider is required to keep a record of complaints made by parents, which they can see on request. The complaints record may contain complaints other than those made to Ofsted.

## **THE QUALITY AND STANDARDS OF THE CARE**

On the basis of the evidence collected on this inspection:

The quality and standards of the care are inadequate - notice of action to improve. The registered person does not meet the National Standards for under 8s day care and childminding.

### **WHAT MUST BE DONE TO SECURE FUTURE IMPROVEMENT?**

#### **The quality and standards of the care**

To improve the quality and standards of care, the registered person **must** take the following actions:

- ensure that Ofsted is notified of changes to the person in charge and changes to the committee
- develop all staff knowledge of child protection procedures and ensure the child protection policy contains sufficient detail including procedures for if there is an allegation against staff
- ensure there is a written statement for the none collection of children
- ensure children's departure times are always recorded.

These actions are set out in a *notice of action to improve* and must be completed by the date specified in the notice.

Any complaints about the inspection or the report should be made following the procedures set out in the leaflet *Building better childcare: Compliments and concerns about inspectors' judgements* which is available from Ofsted's website: [www.ofsted.gov.uk](http://www.ofsted.gov.uk)